

Introductions and Digital Setup

- Log into Zoom and check that everyone can hear and be heard
- Make sure recording is on, and that everyone is in gallery view
- Have the following on your computer screen: Question Sets, a digital timer, the zoom screen in gallery view and chatbox
- Follow the script to introduce yourself, the other officials, the rules and the round information
- Check with the QJ that you are using the correct question set

Reading the Questions

- Announce whether it is a toss-up or bonus question
- Announce the question number
- Announce the question category
- Announce whether it is multiple choice or short answer
- Read the question
- Start the timer and watch the clock not students
- If no one is recognized say "TIME" when time has run up

After they Answer

- If the Toss-up is correct, move on to Bonus Question
- If Toss-up is wrong give correct answer and move on
- If the recognizer says "No Answer", confirm with the team, give the correct answer, and move on

Keep in Mind

Toss-Up
Students have 7 seconds to raise hand to answer.

Bonus
Students have 22 seconds to answer with a 5 sec warning



Minimum Requirements:

- Be able to articulate clearly and maintain a good pace
- Know and be able to apply all of the rules
- Read and review the questions prior to the event