

Draft Agenda

Wed, Jan 07

Time	Description	Comments	Time
1200	Registration (Lunch on your own)		12pm
1300	Welcome and Remarks	DOE/Chairs	1pm
1320	Topic 1 Presentation (20 min)	Topic Lead	1:20pm
1340	Topic 2 Presentation (20 min)	Topic Lead	1:40pm
1400	Topic 3 Presentation (20 min)	Topic Lead	2pm
1420	Break (20 min)		2:20pm
1440	Topic 4 Presentation (20 min)	Topic Lead	2:40pm
1500	Breakout Writing Session (1.5 hour)		3pm
1630	Summary from each group (10 min each)	Report Outline	4:30pm
1700	Remarks and Adjourn		5pm

Thu, Jan 08

Time	Description	Comments	Time
830	Breakfast		8:30am
900	Panel Discussion: Topic 1 (20 min)	5 group reps	9am
920	Panel Discussion: Topic 2 (20 min)	5 group reps	9:20am
940	Panel Discussion: Topic 3 (20 min)	5 group reps	9:40am
1000	Break (20 min)		10am
1020	Panel Discussion: Topic 4 (20 min)	5 group reps	10:20am
1040	Breakout Writing Session (1.5 hour)		10:40pm
1200	Working Lunch (1 hour)		12pm
1300	Summary from each group (10 min each)		1pm
1340	Breakout Writing Session (1.5 hour)		1:40pm
1500	Break (30 min)		3pm
1530	Summary of Drafts/Feedback (20 min each)		3:30pm
1700	Remarks and Adjourn		5pm

Fri, Jan 09

Time	Description	Comments	Time
830	Breakfast		8:30am
900	Breakout Writing Session (1 hour)		9am
1000	Instructions for Critiques	Chairs	10am
1010	Break (20 min)		10:10am
1030	Breakout Editing Session (1 hour)	Cross-Reviews	10:30am
1130	Final Presentation of Reports (15 min each)		11:30am
1230	Final Remarks and Adjourn		12:30pm